



Revision number: 7

Purchasing Agent: BRENDA VELDEVERE

ITEM: DIGITAL COPY MACHINES

VENDOR: 01316I A

SHARP ELECTRONICS
C/O LES OLSEN CO
3244 SOUTH 300 WEST P O BOX 65598
SALT LAKE CITY UT 84165-0598

INTERNET ADDRESS

WWW.LESOLSONCOMPANY.COM

CONTACT:

JACK HEALY

TELEPHONE:

(801) 486-7431

FAX NUMBER:

(801) 486-7494

EMAIL ADDRESS:

troyolson@lesolsoncompany.com

BRAND/TRADE NAME:

SHARP

PRICE:

SEE ATTACHED PRICE SCHEDULE

TERMS:

NET 30

EFFECTIVE DATES:

05/18/98 THROUGH 01/31/2002

DAYS REQUIRED FOR DELIVERY:

PRICE GUARANTEE PERIOD:

ONE YEAR

MINIMUM ORDER:

ONE

MIN SHIPMENT WITHOUT CHARGES:

OTHER CONDITIONS:

REVISION # 6 - CONTRACT EXTENDED THROUGH 01/31/2002.

REVISION # 7 - PLEASE NOTE THAT FOR EACH PURCHASE OF TEN (10) SHARP AR-650 DIGITAL COPIERS, THE BASE PRICE OF EACH AR-650 DIGITAL COPIER WILL BE REDUCED FROM \$14,093.00 TO \$12,000.00 PER UNIT.

*******PLEASE NOTE:**

ALL STATE AGENCIES MUST COMPLETE THE 63A-2-105 COPIER REQUEST FORM (A.K.A. HOUSE BILL 450 FORM) AND SUBMIT TO THE DIVISION OF PURCHASING & GENERAL SERVICES (ATTN: BRIAN JOHNSON) FOR APPROVAL BEFORE ORDERING ANY COPIER FROM THE CONTRACTOR. A COPY OF THE 63A-2-105 COPIER REQUEST FORM IS LOCATED AT THE END OF THIS CONTRACT.

THIS CONTRACT COVERS ONLY THOSE ITEMS LISTED IN THE PRICE SCHEDULE. IT IS THE RESPONSIBILITY OF THE AGENCY TO ENSURE THAT OTHER ITEMS PURCHASED ARE INVOICED SEPARATELY. STATE AGENCIES WILL PLACE ORDERS DIRECTLY WITH THE VENDOR (CREATING A PG IN FINET) AND MAKE PAYMENTS FOR THE SAME ON A PV REFERENCING THE ORIGINAL PG. AGENCIES WILL RETURN TO THE VENDOR ANY INVOICE WHICH REFLECTS INCORRECT PRICING.

Sharp AR-163 Digital Copier

MAKE & MODEL	Sharp AR-163
MULTI COPY SPEED	16 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	15,000
OPTIMUM MONTHLY VOLUME	7,500
MACHINE DIMENSIONS	18"H x 23"W x 20"D
POWER REQUIREMENTS	110 MHz

\$1,465.00**Base machine price including 1 toner/developer cartridge & the following standard features:**

?? 16 Copies Per Minute	?? Edge erase- with Sorting option
?? Scan Once Print Many	?? Margin shift- with Sorting option
?? 7.2 Second First Copy Speed	?? Reduction and Enlargement from 50% to 200%
?? 1-99 Multicopy Range	?? XY zoom
?? Auto Exposure	?? Sheet Paper Capacity 1/250 sheet paper drawer (optional up to 750 sheets)
?? LCD Panel Display	?? 100 Sheet Bypass
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	?? Optional Network Printing
?? Warm Up Speed- 30 Seconds	?? Accessory Disabling by Key Operator
?? Photo Mode- with 256 shades of grey	?? Optional Electronic Sorting with Offset Stacking
?? Quality Laser Output- 600 DPI Copy Mode; Up to 1200 DPI with smoothing in print mode	?? Option Facsimile Expansion Kit
?? Multi-shot- 2-1/4-1 with Sorting option	?? Built In Auditron Mode 30 accounts
?? Dual page copy/book copy mode	?? Black & White Reverse

OPTIONAL FEATURES:

<u>MODEL #</u>	<u>PRICE</u>	<u>DESCRIPTION</u>
AR-162ABS	\$74.00	STANDARD COPIER CABINET
AR-162ABD	\$94.00	DELUXE COPIER CABINET (FOR AR-DE5)
AR-163ABD	\$88.00	DELUXE COPIER CABINET (FOR AR-DE6)
AR-SP2	\$414.00	30 SHEET SINGLE PASS FEEDER
AR-DE5	\$310.00	250 SHEET PAPER FEED UNIT
AR-DE6	\$552.00	500 SHEET PAPER FEED UNIT- 2/250
AR-EB3	\$414.00	ELECTRONIC SORTING KIT
AR-PA1	\$69.00	LCD PANEL EXPANSION KIT (NEEDED FOR FAX OPTION OR PRINTER)
AR-FX2	\$952.00	FAX- SUPER G-3- SEND & RECEIVE/ 11X17
AR-PS1	\$263.00	POSTSCRIPT EXPANSION KIT
AR-TR2	\$48.00	JOB SEPARATOR TRAY
AR-PB8	\$895.00	PRINT CONTROLLER
AR-NC1D	\$495.00	NETWORK INTERFACE CARD

**MAINTENANCE:**

Maintenance to include all labor, parts, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples).

.009 per copy

.009 per copy

SUPPLIES:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>YIELD</u>	<u>PRICE</u>	<u>COST PER COPY</u>
AR-20INT1	TONER CARTRIDGE	13,000	\$73.50	.0056
AR-200RTD	DEVELOPER RECHARGE	30,000	\$27.00	.0009
				.0065

Contact: Les Olson Company**Jack Healy/ Jim Sterzer****Phone: 486-7431 Fax: 486-7494**<http://www.lesolsoncompany.com/>

Sharp AR-207 Digital Copier

MAKE & MODEL	Sharp AR-207
MULTI COPY SPEED	20 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	20,000
OPTIMUM MONTHLY VOLUME	10,000
MACHINE DIMENSIONS	21"H x 23"W x 20"D
POWER REQUIREMENTS	110 MHz

\$3,245.00

Base machine price including 1 toner/developer cartridge & the following standard features:

?? <i>AR-RP1 30 Sheet Single Pass Feeder</i>	?? Multi-shot- 2-1/4-1- with Sorting option
?? <i>AR-EB3 Electronic Sorting Kit</i>	?? Dual page copy/book copy mode
?? 2-sided Copying	?? Edge erase- with Sorting option
?? 20 Copies Per Minute	?? Margin shift- with Sorting option
?? Scan Once Print Many	?? Reduction and Enlargement from
?? 7.2 Second First Copy Speed	50% to 200%
?? 1-99 Multicopy Range	?? Sheet Paper Capacity 2/250 sheet paper
?? Auto Exposure	drawers (optional up to 1000 sheets)
?? LCD Panel Display	?? 100 Sheet Bypass
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	?? Accessory Disabling by Key Operator
?? Warm Up Speed- 30 Seconds	?? Optional Electronic Sorting with Offset
?? Photo Mode/ Soft Photo with 256 shades of grey.	Stacking
?? Quality Laser Output- 600 DPI	?? Built In Auditron Mode 50 accounts
?? Black/White Reverse	?? Optional Facsimile Expansion Kit

OPTIONAL FEATURES:

<u>MODEL #</u>	<u>PRICE</u>	<u>DESCRIPTION</u>
AR-162ABS	\$74.00	STANDARD COPIER CABINET
AR-162ABD	\$94.00	DELUXE COPIER CABINET (FOR AR-DE5)
AR-163ABD	\$88.00	DELUXE COPIER CABINET (FOR AR-DE6)
AR-DE5	\$310.00	250 SHEET PAPER FEED UNIT
AR-DE6	\$552.00	500 SHEET PAPER FEED UNIT- 2/250
AR-PA1	\$69.00	LCD PANEL EXPANSION KIT (NEEDED FOR FAX OPTION OR PRINTER)
AR-FX2	\$952.00	FAX- SUPER G-3- SEND & RECEIVE/ 11X17
AR-PS1	\$263.00	POSTSCRIPT EXPANSION KIT
AR-TR2	\$48.00	JOB SEPARATOR TRAY
AR-PB8	\$895.00	PRINTER EXPANSION KIT
AR-NC3D	\$495.00	NETWORK INTERFACE CARD

**MAINTENANCE:**

Maintenance to include all labor, parts, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples).

.009 per copy

.009 per copy

SUPPLIES:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>YIELD</u>	<u>PRICE</u>	<u>COST PER COPY</u>
AR-201NT1	TONER CARTRIDGE	13,000	\$73.50	.0056
AR-201ND1	DEVELOPER CARTRIDGE	30,000	\$27.00	.0009
				.0065

Contact: Les Olson Company**Jack Healy/ Jim Sterzer****Phone: 486-7431 Fax: 486-7494**<http://www.lesolsoncompany.com/>

Sharp AR-287 Digital Copier

MAKE & MODEL	Sharp AR-287
MULTI COPY SPEED	28 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	50,000
OPTIMUM MONTHLY VOLUME	25,000
MACHINE DIMENSIONS	24" W X 28"D X 23" H
POWER REQUIREMENTS	110 MHz DEDICATED

\$5,048.00**Base machine price including 1 toner/developer cartridge & the following standard features:**

?? 28 Copies Per Minute	?? Photo Mode/ Soft Photo
?? Electronic RDH (Scan Once Print Many)- 50 Sheets	?? Edge Erase Feature
?? 5.2 Second First Copy Speed	?? Quality Laser Output- 600 DPI Copy & Print Mode
?? 1-999 Multicopy Range	?? 50 Sheet Manual Bypass
?? Automatic Trayless Duplexing	?? Reduction and Enlargement from 25 % to 800%
?? Auto Exposure	?? Sheet Paper Capacity 2/500-1000
?? LCD Touch Panel Display	?? Optional Network Printing
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	
?? Warm Up Speed- 65 Seconds	

OPTIONAL FEATURES:

<u>PRICE</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>
\$2,690.00	AR-PB2N	Print Controller for the AR-287
\$1,444.00	AR-FN1	Three Tray Finisher/Multi-position stapler
\$678.00	AR-FN2	Two Tray Finisher w/ Corner staple
\$630.00	AR-LC1	3000 Sheet LCT
\$604.00	AR-DE1	Stand w/ 500 sheet drawer
\$179.00	AR-CS1	500 Sheet Cassette Module for AR-DE1- option
\$105.00	AR-28ABD	Stand
\$1,495.00	AR-NS1	Scan Server Option
\$300.00	AR-32MB	RAM Upgrade for AR-NS1 Scan Server Option
\$32.00	AR-TE1	Output Tray

MAINTENANCE:

Maintenance to include all labor, parts, drums, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples.) .006- Wasatch Front
.009- outside Wasatch Front

SUPPLIES:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>YIELD</u>	<u>PRICE</u>	<u>COST PER COPY</u>
AR-400NT1	Black Toner Carton	24,200	\$64.00	.0026
AR-336DV1	Black Developer Carton	90,000	\$61.10	.0007
SF-SC11	Staples- Box of 3 refills	5,000	\$41.00	
SD-LS12	Staples- Box of 3 refills (for FN2)	5,000	\$39.00	
				<hr/> .0033

Contact: Les Olson Company
Phone 486-7431 Fax 486-7494

Jack Healy / Jim Sterzer<http://www.lesolsoncompany.com/>

Sharp AR-337 Digital Copier

MAKE & MODEL	Sharp AR-337
MULTI COPY SPEED	33 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	60,000
OPTIMUM MONTHLY VOLUME	30,000
MACHINE DIMENSIONS	24" W X 28" D X 23"H
POWER REQUIREMENTS	110 MHz DEDICATED

\$5,376.00**Base machine price including 1 toner/developer cartridge & the following standard features:**

?? 33 Copies Per Minute	?? Photo Mode/ Soft Photo
?? Scan Once Print Many- 50 sheets	?? Edge Erase Feature
?? 5.2 Second First Copy Speed	?? Quality Laser Output- 600 DPI Copy & Print Mode
?? 1-999 Multicopy Range	?? 50 Sheet Intelligent Bypass
?? Automatic Trayless Duplexing	?? Reduction and Enlargement from 25 % to 800%
?? Auto Exposure	?? Standard Sheet Paper Capacity 2/500 sheet paper drawers (optional up to 5,050 sheets)
?? LCD Touch Panel Display	?? Optional Network Printing
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	
?? Warm Up Speed- 65 Seconds	

OPTIONAL FEATURES:

<u>PRICE</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>
\$4,995.00	AR-LXII	Fiery Print Controller
\$2,690.00	AR-PB2N	Print Controller for the AR-337
\$1,444.00	AR-FN1	Three Tray Finisher/Multi-position stapler
\$678.00	AR-FN2	Two Tray Finisher w/ Corner staple
\$630.00	AR-LC1	3000 Sheet LCT
\$604.00	AR-DEI	Stand w/ 500 sheet drawer
\$179.00	AR-CS1	500 Sheet Cassette Module for AR-DE1- option
\$105.00	AR-28ABD	Stand
\$295.00	AR-CA1	Tandem Connection Kit
\$1,495.00	AR-NS1	Scan Server Option
\$300.00	AR-32MB	RAM Upgrade for AR-NS1 Scan Server Option
\$32.00	AR-TE1	Output Tray

MAINTENANCE:

Maintenance to include all labor, parts, drums, heat rollers, kits and travel. (Does not include toner, developer, paper, or staples.)

.006 per copy- Wasatch Front

.009 per copy- outside Wasatch Front

SUPPLIES:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>YIELD</u>	<u>PRICE</u>	<u>COST PER COPY</u>
AR-400NT1	Black Toner Carton	24,200	\$64.00	.0026
AR-336DV1	Black Developer Carton	90,000	\$61.10	.0007
SF-SC11	Staples- Box of 3 refills	5,000	\$41.00	
SD-LS12	Staples- Box of 3 refills (for FN2)	5,000	\$39.00	
				.0033

Contact: Les Olson Company**Jack Healy / Jim Sterzer****Phone 486-7431 Fax 486-7494**<http://www.lesolsoncompany.com/>

Sharp AR-407 Digital Copier

MAKE & MODEL	Sharp AR-407
MULTI COPY SPEED	40 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	75,000
OPTIMUM MONTHLY VOLUME	37,500
MACHINE DIMENSIONS	24" W X 28" D X 23" H
POWER REQUIREMENTS	110 MHz DEDICATED

\$6,395.00**Base machine price including 1 toner/developer cartridge & the following standard features:**

?? 40 Copies Per Minute	?? Warm Up Speed- 65 Seconds
?? Scan Once Print Many- 50 sheets	?? Photo Mode/ Soft Photo
?? 4.6 Second First Copy Speed	?? Edge Erase Feature
?? 1-999 Multicopy Range	?? Quality Laser Output- 600 DPI Copy & Print Mode
?? Reversing Automatic Document Feeder	?? 50 Sheet Intelligent Bypass
?? Automatic Trayless Duplexing	?? Reduction and Enlargement from 25 % to 400%
?? Auto Exposure	?? Sheet Paper Capacity 2/500-1000
?? LCD Touch Panel Display	?? Optional Network Printing
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	

OPTIONAL FEATURES:

<u>PRICE</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>
\$4,995.00	AR-LXII	Fiery Print Controller
\$2,690.00	AR-PB2N	Print Controller for the AR-407
\$1,444.00	AR-FN1	Three Tray Finisher/Multi-position stapler
\$678.00	AR-FN2	Two Tray Finisher w/ Corner staple
\$630.00	AR-LC1	3000 Sheet LCT
\$604.00	AR-DE1	Stand w/ 500 sheet drawer
\$179.00	AR-CS1	500 Sheet Cassette Module for AR-DE1- option
\$105.00	AR-28ABD	Stand
\$295.00	AR-CAI	Tandem Connection Kit
\$1,495.00	AR-NS1	Scan Server Option
\$300.00	AR-32MB	RAM Upgrade for AR-NS1 Scan Server Option
\$32.00	AR-TE1	Output Tray *Note- If AR-FN1 or AR-FN2 Finishers are not purchased

MAINTENANCE:

Maintenance to include all labor, parts, drums, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples.) .006 per copy- Wasatch Front
 .009 per copy- outside Wasatch Front

SUPPLIES:

MODEL #	DESCRIPTION	YIELD	PRICE	COST PER COPY
AR-400NT1	Black Toner Carton	24,200	\$64.00	.0026
AR-400DV1	Black Developer Carton	90,000	\$54.80	.0007
SF-SC11	Staples- Box of 3 refills	5,000	\$41.00	
SD-LS12	Staples- Box of 3 refills (for FN2)	5,000	\$39.00	
				.0033

Contact: Les Olson Company**Jack Healy / Jim Sterzer****Phone 486-7431 Fax 486-7494**<http://www.lesolsoncompany.com/>

Sharp AR-507 Digital Copier

MAKE & MODEL	Sharp AR-507
MULTI COPY SPEED	50 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	100,000
OPTIMUM MONTHLY VOLUME	50,000
MACHINE DIMENSIONS	42" H X 29" W X 25" D 2050
POWER REQUIREMENTS	110 MHz DEDICATED

\$7,870.00**Base machine price including 1 toner/developer cartridge & the following standard features:**

?? 50 Copies Per Minute	?? Photo Mode/ Soft Photo
?? Electronic RDH (Scan Once Print Many)- 50 sheets	?? Edge Erase Feature
?? 4.0 Second First Copy Speed	?? Quality Laser Output- Copy & Print Mode
?? 1-999 Multicopy Range	?? 50 Sheet Bypass
?? Automatic Trayless Duplexing	?? Reduction and Enlargement from 25 % to 400%
?? Auto Exposure	?? Standard Sheet Paper Capacity 2/500 sheet paper drawers (optional up to 5,050 sheets)
?? LCD Touch Panel Display	?? Optional Network Printing
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	
?? Warm Up Speed- 65 Seconds	

OPTIONAL FEATURES:

<u>PRICE</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>
\$2,690.00	AR-PB2N	Print Controller for AR-507
\$4,995.00	AR-LXII Fiery	Print Controller
\$1,733.00	AR-FN3	Three Tray Finisher/Multi-position stapler
\$630.00	AR-LC1N	3,000 Sheet LCT
\$604.00	AR-DE7	Stand w/ 500 sheet drawer
\$179.00	AR-CS3	500 Sheet Cassette Module for AR-DE1- option
\$105.00	AR-28ABD	Stand
\$295.00	AR-CA1	Tandem Connection Kit
\$1,495.00	AR-NS1	Scan Server Option
\$300.00	AR-32MB	RAM Upgrade for AR-NS1 Scan Server Option
\$32.00	AR-TE1	Output Tray

MAINTENANCE:

Maintenance to include all labor, parts, drums, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples.) .006 per copy- Wasatch Front

.009 per copy- outside Wasatch Front

SUPPLIES:

MODEL #	DESCRIPTION	YIELD	PRICE	COST PER COPY
AR-500NT1	Black Toner Carton	24,200	\$71.30	.0026
AR-500DV1	Black Developer Carton	90,000	\$59.10	.0007
SF-SC11	Staples- Box of 3 refills	5,000	\$41.00	
				<hr/> .0033

Contact: Les Olson Company**Jack Healy / Jim Sterzer****Phone 486-7431 Fax 486-7494**<http://www.lesolsoncompany.com/>

Sharp AR-650 Digital Copier

MAKE & MODEL	Sharp AR-650
MULTI COPY SPEED	65 cpm
WARRANTY PERIOD	90 Days
RECOMMENDED MAXIMUM MONTHLY VOLUME	400,000
OPTIMUM MONTHLY VOLUME	100,000
MACHINE DIMENSIONS	43" H X 36" W X 29" D
POWER REQUIREMENTS	110 MHz DEDICATED

\$14,093.00***NOTE:**

For each purchase of 10 or machines, the base price of each machine will be reduced to \$12,000 per unit.

Base machine price including 1 toner/developer cartridge & the following standard features:

65 Copies Per Minute	?? Automatic Magnification Selection
?? Electronic RDH (Scan Once Print Many)- 60 sheets	?? Sheet Insertion Mode
?? 3.6 Second First Copy Speed	?? Magazine Sort (Booklet Making Mode)
?? 1-999 Multicopy Range	?? Edge Erase Feature
?? Automatic Trayless Duplexing	?? Quality Laser Output- Copy & Print Mode
?? Auto Exposure	?? 100 Sheet Bypass
?? LCD Touch Panel Display	?? Reduction and Enlargement from 24 % to 400%
?? Copy Sizes- 5 1/2" x 8 1/2" up to 11" x 17"	?? Standard Sheet Paper Capacity 3/500 sheet paper drawers, and 4,000 sheet Large Capacity Tray for a total of 5,600 sheets
?? Photo Mode/ Soft Photo	?? Optional Network Printing
?? Job Memory (4)	?? 120 Access Codes
?? Automatic Paper Selection	?? Resolution 600 X 2400
?? Trimming/Masking	
?? Page Numbering	

OPTIONAL FEATURES:

<u>PRICE</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>
\$2,151.00	AR-P13	Print Controller with NIC Card for AR-650 (Includes 2 hrs. installation & coordination)
\$1,677.00	AR-FN8	Three Tray Finisher/Multi-position stapler
\$2,610.00	AR-FN9	Three Tray Finisher/Multi-position stapler with saddle stitch
\$535.00	AR-PN2B	3 hole punch feature

MAINTENANCE:

Maintenance to include all labor, parts, drums, heat rollers, kits, and travel. (Does not include toner, developer, paper, or staples.)
 .0076 per copy- Wasatch Front
 .009 per copy- outside Wasatch Front

SUPPLIES:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>YIELD</u>	<u>PRICE</u>	<u>COST PER COPY</u>
AR-650NT1	Black Toner Cartridge	66,000	\$128.00	.0019
AR-650DV1	Black Developer Cartridge	400,000	\$231.00	.0006
SF-SC11	Staples- Box of 3 refills	5,000	\$41.00	
				<hr/>
				.0025

Contact: Les Olson Company

Jack Healy / Jim Sterzer
Phone 486-7431 Fax 486-7494
<http://www.lesolsoncompany.com/>



ALL CONTRACTORS HAVE DEMO MODELS IN THEIR SHOWROOMS. TRIAL DEMO MACHINES ARE ALSO AVAILABLE FOR A MINIMAL (NOT LESS THAN ONE WEEK) TRIAL PERIOD IF REQUESTED.

ALL COPIER PRICING IS F.O.B. DESTINATION, WITH INSTALLATION, TRAINING AND INITIAL "START UP" SUPPLIES IS INCLUDED (NO SEPARATE CHARGES).

TRADE-IN VALUES FOR YOUR EXISTING COPY MACHINE(S) ARE TO BE NEGOTIATED ON A CASE-BY-CASE BASIS, AND MUST BE MUTUALLY ACCEPTABLE TO BOTH THE PURCHASER AND CONTRACTOR.

FINET COMMODITY CODE (S):

6003800000	COPYING MACHINES BOND PAPER (PLAIN) INCLUDING PARTS AND ACCESSORIES
6004000000	COPYING MACHINES COATED OR TREATED PAPER TYPE INCLUDING PARTS AND ACCESSORIES
6004200000	COPYING MACHINES, LASER, INCLUDING PARTS AND ACCESSORIES
6004500000	COPYING MACHINES, THERMAL TYPE INCLUDING PARTS & ACCESSORIES
6004700000	COPY MACHINE ADD-ON ACCESSORIES
6555000000	COPYING EQUIPMENT, (INCLUDING SLIDE DUPLICATORS
9392700000	COPY MACHINE MAINTENANCE & REPAIR
9852600000	COPY MACHINES (INCLUDING COST PER COPY TYPE LEASES) RENTAL OR LEASE

REPORTS - THE CONTRACTOR WILL SUBMIT QUARTERLY REPORTS TO THE STATE PURCHASING AGENT SHOWING QUANTITIES AND DOLLAR VOLUME OF PURCHASES BY EACH STATE AGENCY AND POLITICAL SUBDIVISION. THESE REPORTS WILL BE DUE 10 DAYS AFTER THE CALENDAR QUARTER.

63A-2-105 COPIER REQUEST FORM
STATE OF UTAH

SUBMIT TO: D.A.S., DIVISION OF PURCHASING AND GENERAL SERVICES
3150 STATE OFFICE BUILDING,
FAX: (801) 538-1193 OR (801) 538-3882

DEPARTMENT	ORGANIZATION	ADDRESS		
CONTACT PERSON	PHONE	FAX	DATE PREPARED	DATE NEEDED

EXPLAIN THE CIRCUMSTANCES LEADING TO THE PURCHASE OF THE NEW COPIER

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MINIMUM SPECIFICATIONS (FUNCTIONS/FEATURES) OF THE NEW COPIER

MULTI-COPY SPEED C.P.M	FIRST COPY SPEED SECONDS	FEEDER/DOCUMENT HANDLER TYPE		
MONTHLY VOLUME	COPY THROUGHPUT (PAPER SIZE AND WEIGHT)			
PAPER CAPACITY SHEETS	VARIABLE MAGNIFICATION %TO %	PRESENT REDUCTION/ENLARGEMNET		
DUPLEXING 1:2 2:2 2:1	COLLATING TYPE	STAPLING TYPE	POWER REQUIRMENTS	
OTHER.....				
.....				
.....				

COPIER SELECTED

MAKE AND MODEL		VENDOR	CONTRACT NO.
PURCHASE PRICE \$	MAINTENANCE COST PER COPY	SUPPLY COST PER COPY	

CURRENT COPIER

MAKE AND MODEL	DATE PURCHASED	PURCHASE PRICE \$
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WE HAVE REVIEWED THIS REQUEST AND DETERMINED IT WILL PROVIDE CLEAR BENEFIT TO THE STATE.

X

DIVISION DIRECTOR (SIGNATURE) _____ PRINT NAME _____ DATE _____

X

DEPARTMENT DIRECTOR (SIGNATURE) _____ PRINT NAME _____ DATE _____

☐ APPROVED

☐ ADDITIONAL RECOMMENDATIONS ATTACHED

DATE _____